

Cambridge, Feb 25<sup>th</sup> 2009

Dear Members,

I am happy to announce this year's Annual General Meeting which will be held at St Johns College on March 7th 2009, 5pm. The room will be confirmed closer to the date.

According to the statutes of our society every member can attend the meeting. Due to spatial constraints we would be very happy though if you could let us know in advance whether you plan to attend. Please send a short email to [secretary@scisoc.com](mailto:secretary@scisoc.com) if you wish to come.

The agenda for the meeting are as follows:

- Report of outgoing committee on activities in 2008/09
- Presentation of the candidates
- Election of the new committee
- Fixation of a handover date

Every member of SciSoc attending the Annual General Meeting is entitled to vote. There will be a secret ballot presided by a returning officer. The candidate who receives the highest number of votes wins. In the case of a draw, a second ballot between the candidates with the highest number of votes will be held.

The available positions are:

- President
- Vice President
- Secretary
- Junior Treasurer
- Director of Events and Logistics
- Director of Publicity
- Director of Sponsorship
- Director of IT and Membership Affairs

Any member of the society is allowed to run for any position. Candidates have to be proposed by another member of the society and need to be seconded by at least one member of the executive committee. It is the declared policy of the executive committee to second every candidate who has intentions to contribute to the continued existence of the society. The executive committee, however, retains the right to refuse seconding candidates if it is apparent that the nomination is either a joke or we believe that there are intentions to harm the society. The deadline for proposing a candidate is March 4th 2009. The deadline for getting an executive committee member's support is March 5th. Candidates shall submit a manifesto of not more than 200 words no later than March 4th.

In case no candidate for a particular position is found, the newly voted executive committee has the right to appoint an interim officer. The position shall then be re-advertised after two months. If again no candidate other than the appointed interim officer is found, the interim officer will become permanent member of the executive committee until the next elections.

We are very much looking forward to your nominations and attendance at the Annual General Meeting.

With best wishes

A handwritten signature in blue ink that reads "Nicholas Unall". The signature is written in a cursive, flowing style.

President